*** Vacancy Announcement***

POSITION: Dietitian-RD/LD
DEPARTMENT: Diabetes Wellness Program
REPORTS TO: Coordinator/DWP Director
LOCATION: Concho, Oklahoma
JOB STATUS: Full-time/Non-Exempt
ISSUE DATE: October 28, 2019  CLOSING DATE: UNTIL FILLED

GENERAL DESCRIPTION:
This position shall be under the supervision of the GWH grant coordinator for the Cheyenne and Arapaho Tribes GHW Program in the Diabetes Wellness Program. The purpose of this position is to assess nutritional needs, develop and implement nutritional care plans for clients of the wellness program. Improve tribal food and beverage programs/systems. according to the nutritional needs of the target communities adapting them to fit their cultural, social and economic conditions.

DUTIES:
- Provides clinic and community based nutrition education, Plans and provides nutrition consultation and in service nutrition education Improve tribal food and beverage programs/systems (e.g., community gardens, farmers markets, public transportation routes to food stores, access to healthy foods at community venues or schools, using food service guidelines and nutrition standards).to tribal program personnel in collaboration with the service unit dietitian which will be directed toward improving practices of program clients.
- Plans and provides nutrition and food service management consultation and technical assistance to tribal programs.
- Prepares, reviews and selects culturally appropriate nutrition education materials, prepare, write and submit monthly news articles to Tribal newspaper. Works with other program staff in development of charts leaflets, exhibits, visual aids, brochures for distributions of the communities of clinics.
- Assist in obtaining and analyzing data obtained on the relationships of dietary factors related to health and disease.
• Assists coordinator in developing program and program guidelines for the Good Health and Wellness grant.
• Proficient in Microsoft Office and data collection.

REQUIREMENTS:
• Bachelor Degree Required, Master’s Degree Preferred.
• Registered Dietitian with Commission on Dietetic Registration, Provisional License accepted with condition of obtaining license within 60 days of employment.
• Licensed Dietitian with State of Oklahoma.
• Cheyenne and Arapaho/Native American Preference.

SALARY: Negotiable, depending on qualifications and experience.

APPLICATION PROCEDURE: Submit Tribal Application, Resume, Transcripts, Diploma, Certifications, License and CDIB to:

Cheyenne-Arapaho Tribes of Oklahoma
Personnel Department
P.O. Box 167
Concho, OK 73022
Or e-mail: atisdale@cheyenneandarapaho-nsn.gov
Office (405) 422-7498
Fax (405) 422-8222
Toll Free 1 (800) 247-4612 ext. 27498

To view all our current vacancy announcements, please visit our website at: www.cheyenneandarapaho-nsn.gov